



DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY TRAINING AND DOCTRINE COMMAND
102 MCNAIR DRIVE
FORT MONROE VIRGINIA 23651-1047

REPLY TO
ATTENTION OF

ATTG-X

24 June 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Invitation to the National Title XI Training Workshop

1. You are cordially invited to the TASSD Title XI Training Workshop from 22-25 August 2005 at the Hilton Atlanta Airport.
2. Invitees include TRADOC (ADCSOPS&T, TOMA and QAO), Proponent Schools, FORSCOM, USARC, ARNG and CASCOM.
3. The focus of the National Title XI Training Workshop is to exchange ideas, information on transformation, accreditation training, and pertinent information to changes in the Title XI Program, as well as USARC and NGB transformation.
4. The Workshop is 2.5 days long. 22 Aug 05 is a travel and registration day with an ice breaker that evening. The first day of the workshop (23 Aug) will consist of a general session, and the initiation of workgroups, which will continue through day two (24 Aug). Day three (25 Aug) is a half day consisting of a general session (backbriefs from the workgroups) and an After Action Review. 26 Aug 05 is the travel day back to home station.
5. We have invited some of you to make a presentation to the attendees. We are also providing an opportunity for proponent school QAOs to have a workgroup during the workshop. If you have agreed to provide a presentation, we needed to have your slides **NLT 8 August 05** (if you intended to use slides). Our point of contact will be MAJ Fields (757) 788-5869. Please contact him **NLT 15 July 2005** if your QAO desires to conduct a workgroup. If you need any special equipment/supplies (projectors, screens, etc) please let us know **NLT 25 July 2005**. We will expect a 15 minute back brief on issues, concerns, or actions from the workgroup.

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6. You must call **1-800-445-8667 or 1-404-767-9000** to reserve your room at the Hilton, Atlanta Airport 1031 Virginia Ave, Atlanta, GA 30354 to receive the contracted rates. The attendees should identify the group as **The Army School System Workshop**. PLEASE DO NOT MAKE RESERVATIONS ONLINE! The reservation code for this workshop is (TAS). All reservations should be made by no later than **25 July 2005**. After this date, we will release the remainder of the guestroom block. Additional reservation requests will be honored on a space-and-rate available basis. In addition, we ask you to register at our website www.tass.monroe.army.mil so we can capture all attendees.

7. Registration fee: The room rate is \$97.00, Parking \$3.00 per day, and conference fee \$55.00. Make sure that these fees are included in your orders.

8. Transportation: There is complimentary shuttle service to and from Hartsfield International Airport. The shuttle is available 24 hours with a run scheduled every 15 minutes.

9. The uniform for the workshop is business civilian causal. The dress for the icebreaker, 22 August 2005 from 1800-2000 hours, will be causal civilian attire.

10. The agenda is posted on the website: www.tass.monroe.army.mil. Check our website for the latest updates.

11. The point of contact is MAJ Fields at (757) 788-5869, DSN 680 or E-mail: darryl.l.fields@monroe.army.mil.

MICHAEL C. LOQUASTO
Colonel, GS
Director, The Army School System
Directorate

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DISTRIBUTION:

Commanding General, USARC (AFRC-OPT-I)

Chief, NGB (NGB-ART)

FORCOM, CDR

TRADOC, ADCSOPS&T (ATTG-ZA)

TRADOC, ODCSOPS&T-TOMA (ATOM-P)

TRADOC, ODCSOPS&T-QAO

Proponent School QAO/Senior TXI